



## Secondary Education

School	From	To	Qualifications gained stating subjects, grades and dates

## Further/Higher Education

(Include information on undergraduate and postgraduate degrees, diplomas, evening and correspondence courses)

University/College	From	To	Full or part-time	Qualifications and classifications of degree (if applicable). State also if Honours or Ordinary and give dates awarded. Also include any other awards.

## Professional qualifications (include grade of membership and date of award)

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## Details of other vocational or technical courses, not included above, along with any apprenticeship/ training in a trade or profession and dates

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## Employment History

Please give details of all previous employment starting with your present (or most recent) employer.  
You may wish to include in the statement of support of your application a brief summary of your main duties and responsibilities.

### Present/most recent employment

Dates From/To	Employer's Name, Address and nature of business	Job Title	Reason for Leaving

Notice Period required .....

Please state current salary or most recent salary if not currently employed .....

### Previous Employment

Dates From/To	Employer's Name, Address and nature of business	Job Title	Reason for Leaving



Please give below the details of two people from whom we can obtain references, at least one of whom should be your present or most recent employer.

<b>Name</b>		
<b>Position</b>		
<b>Tel No</b>		
<b>Email address</b>		
<b>Address</b>		
	<i>Please tick box to your right if you do not wish Referee 1 to be contacted until you have been notified</i>	<i>Please tick box to your right if you do not wish Referee 2 to be contacted until you have been notified</i>

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**Additional Information**

**National Insurance Number:** .....

**Do you hold a current driving licence?** Yes  No

**Details of driving licences held**  
(For example, provisional, full or H.G.V.) .....

**Details of any previous motoring offences:** .....

**Available Start Date:** .....

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I hereby certify that to the best of my knowledge the details given in this form are correct. I understand that in the event of my being offered employment with Warners Midlands Plc, any proven falsification, or concealment of any material fact in respect of my application may lead to the company withdrawing the offer of employment if employment has not yet commenced or disciplinary action and dismissal if employment has commenced.

Signature.....Date.....

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## EQUAL OPPORTUNITIES MONITORING FORM

Our policy on equal opportunities makes sure all applicants receive fair and equal treatment. Applicants are judged only on their ability to do the job. To help us check whether our policy is working we need to record certain details. For this and no other reason, we would be grateful if you would complete the details below. The information you provide will not affect the consideration of your application.

Are you

Male

Female

What age group do you belong to?

15 - 19

20 - 24

25 - 29

30 - 34

35 - 39

40 - 44

45 - 49

50 - 54

55 - 59

60 - 64

65 - 69

70 +

What is your Religion or belief?

Buddhist

Jewish

Other

Christian\*

Muslim

Hindu

Sikh

\*Includes Church of England, Catholic, Protestant and other Christian denominations

How would you describe your ethnic origin?

**WHITE**

British

Irish

Irish Traveller

Traveller

Gypsy/Romany

Other White background – please specify:

**BLACK OR BLACK BRITISH**

Caribbean

Other Black background – please specify:

African

**ASIAN OR ASIAN BRITISH**

Indian

Bangladeshi

Pakistani

Other Asian background - please specify:

**CHINESE OR OTHER ETHNIC GROUPS**

Chinese

Other – Please specify:

**MIXED**

White & Black Caribbean

White & Black African

White & Asian

Other Mixed background – please specify:

**How did you first find out about this vacancy? Please tick one box only**

Word of mouth

Company website

Other website please name:

Local Press please name:

Other please specify:

**Data Protection**

By signing and returning this application form you consent to Warners Midlands Plc using and keeping information about you provided by you – or third parties such as referees – relating to your application or future employment. This information will be used solely in the recruitment process and will be retained for six months from the date on which you are informed whether you have been invited to interview, or six months from the date of interview. Such information may include details relating to ethnic monitoring and disability: these will be used solely for internal monitoring and will not be disclosed to any third party.

